



Coleford Town Council

At the Meeting of the Coleford Town Council held at the Town House, Lords Hill Walk, Coleford on Tuesday 28 January 2020 at 7.00 pm there were present:

Cllrs. Mr N Penny (Mayor)
 Mr P Kay (Deputy Mayor)
 Mrs C Allaway-Martin
 Mrs H Barnham
 Mr S Brown
 Mrs M Cox
 Mr S Cox
 Mr R Drury
 Mrs H Lusty
 Mr J Simister

 Ms A Lapington (Town Clerk)
 Mr C Haine (Administrative Assistant)

184. Apologies received from Cllrs Elsmore, Holloway, and Ball

208. Cllr Penny declared a pecuniary interest in Items 218 and 219, and a personal interest in Item 222. Cllr. Kay declared a personal interest in Items 221 and 222. Cllr. M Cox declared a personal interest in Item 222. Cllr. S Cox declared a personal interest in Items 220 and 222. Cllr. Allaway-Martin declared a personal interest in Item 221

209. There were no dispensation requests.

210. There were no members of the public present

211. To approve the minutes of 17 December 2019

It was proposed that the minutes of 17 December be agreed.

Proposed: Cllr. Kay

Seconded: Cllr. Simister

On being put to the vote it was unanimously agreed.

Cllr. Penny signed off the minutes.

212. To raise matters arising from the meeting 17 December 2019

Item 196: page 3: Cllr. S Cox reported that the summary AONB report had been sent, and Cllr. Penny expressed his thanks, on behalf of the council.

Item 199: page 3: Cllr. M Cox sought an update on climate change meetings, and Cllr. Penny reported that the coordinator was not able to schedule a specific Council meeting, and that the main workshop was now scheduled for 30 March 2020

213. To note reports from District and County Councillors (for information only)

GCC. Cllr Allaway-Martin reported on her new appointment as a GCC Cabinet Member to lead on Adult Social Care Commissioning. Cllr. Penny congratulated her on this new role.

She reported on a visit to the new Carers Hub, which had excellent facilities and services, the triage process, and the overall empathy of the staff towards their clients. GCC Cllr. Allaway also explained the link to Young Carer services, and encouraged Councillors to promote the services,



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and also the wider resources available including promotional materials and training opportunities offered.

She also reported attendance at a number of Health Service meetings, with the Chair and Director of Glos. Care Trust, and would submit a summary report for councillors, and would be happy to attend Health Forum in the spring, when the future arrangements are clearer.

Dist. Cllr. Allaway-Martin reported on her email system having been migrated, and the best email contact was either her gmail or new Glos. CC email address.

214. To agree payments (see attached)

Cllr. Penny summarised, emphasising the importance of payment details to be clear for auditing purposes, and the Town Clerk clarified several payments.

The total of payments amounting to **£ 32,340.11**

Proposed: Cllr. Allaway-Martin

Seconded: Cllr. Lusty

On being put to the vote it was unanimously agreed.

215. To agree petty cash payments for the Council and TIC (see attached)

The Town Clerk clarified several payments and it was proposed that all payments be agreed.

Proposed: Cllr. Brown

Seconded: Cllr. M Cox

On being put to the vote it was unanimously agreed.

216. To note cash books and bank reconciliations

The cash book and reconciliations were noted.

217. To note the monthly budget figures

Cllr. Penny summarised and, after some further clarification, it was agreed that the income & expenditure figures were in a healthy position at 9 months, and the figures were noted.

Cllr. Penny left the room

218. To agree to the budget for 2020 -21

Cllr. Kay summarised Item. 11 recommendation from Finance and Office minutes and, after some discussion, and further clarification, it was proposed that budget of **£550,889** be agreed

Proposed: Cllr. Kay

Seconded: Cllr. Brown

On being put to the vote it was unanimously agreed.

219. To agree to the precept for 2020-21

Cllr. Kay summarised Item. 12 recommendation from Finance and Office minutes and, after some discussion, and further clarification, it was proposed that precept of **£423,689** be agreed

Proposed: Cllr. Kay

Seconded: Cllr. Allaway-Martin

On being put to the vote it was unanimously agreed.

Cllr. Penny re-entered the room



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220. To agree to the request from Walkers are Welcome.

Cllr. Penny summarised, and read out the letter received from Simon Jones, Chair of 'Walkers are Welcome' Steering Group, requesting support from the Town Council. It was noted that the Council had already agreed to provide, the use of Council premises for meetings, resources such as photocopying, and access to Parish Online, and it was proposed that financial support for an initial marketing campaign up to £500 be agreed.

Proposed: Cllr. M Cox

Seconded: Cllr. Lusty

On being put to the vote it was unanimously agreed.

Cllrs. Kay and Allaway-Martin left the room

221. To respond to planning application P0116/19/discharge condition Land north of A4136, Lower Lane Berry Hill Gloucestershire Discharge of condition 12 (Noise & Mitigation scheme, 14 (affordable housing scheme, 20 (Land contamination & remediation & 22 (Remedial measures scheme) relating to appeal decision APP/P1615/W/15/3005408(P1482/14/OUT)

Cllr. M Cox summarised her report (attached), having accessed these conditions and, after further discussion, it was proposed that the Council object to the application on the following grounds:

Condition 12: Noise and Mitigation:

Objection: Insufficient account had been taken of significant adverse assessment, and satisfactory mitigation measures need to be proposed.

Condition 14: Affordable Housing

Objection: Full allocation of affordable housing should be provided

Condition 20 & 22: Land Contamination and Remedial Measures

Objection: In light of Coal Authority report unable to recommend, and absence of remedial measures

Proposed: Cllr. Penny

Seconded: Cllr. Barnham

On being put to the vote it was unanimously agreed.

Cllrs. Kay and Allaway-Martin re-entered the room

222. To agree to request from Coleford Twinning Association re monies for visit from 'Ecole Henry Simon' on March 5 2020

Cllr Kay summarised and, after further discussion, it was proposed that financial support up to £1000 is agreed.

Proposed: Cllr. Lusty

Seconded: Cllr. Simister

On being put to the vote it was unanimously agreed.

223. To make recommendation of the Events & Marketing Committee

Cllr. Penny summarised Items 7, 8, 9, and 10 and, after further discussion, with an amendment to recommendation Item 8 to consider 'table talkers', recommendations were proposed en-bloc.

Proposed: Cllr. Penny

Seconded: Cllr. Lusty



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On being put to the vote it was unanimously agreed.

Re: Recommendation 9: Cllrs. Barnham, Simister, Drury, M Cox, Penny and Kay volunteered to join the Communications Working Group, also the Town Clerk and Administrative Assistant.

224. To agree the recommendations of the Amenities Committee

Not taken, as no meeting in January.

225. To agree the recommendations of the Finance & Office Committee

Cllr. Kay summarised Items 7, 8, 9 and 10

Item 7, following additional information having been provided it was proposed that the local provider be selected

Item 8: for the Town Clerk to still explore trial options, prior to purchase. The recommendations were proposed en-bloc.

Proposed: Cllr. Penny

Seconded: Cllr. Lusty

On being put to the vote it was unanimously agreed.

226. To agree the recommendations of the Regeneration Committees

Cllr. Penny summarised and, after further discussion, and clarification, Items 5, 6, 7, 8, 9 and 10, were proposed en-bloc

Proposed: Cllr. Penny

Seconded: Cllr. Lusty

Cllr. Penny took meeting into 'In Committee'

Cllr Penny summarised Item 11 and, after further clarification, and discussion, recommendation was proposed, as presented.

Proposed: Cllr. Penny

Seconded: Cllr. Lusty

On being put to the vote it was unanimously agreed.

Cllr. Penny took meeting out of 'In Committee'

227. To note the decisions of the Bells Implementation Committee

The Town Clerk summarised, and Items 12, 13 and 14 were noted.

Cllr. Penny took meeting into 'In Committee'

Cllr Penny summarised Item 15 and, after further clarification, and discussion, recommendation was proposed, as presented.

Proposed: Cllr. Allaway-Martin

Seconded: Cllr. Kay

On being put to the vote it was unanimously agreed.

Cllr. Penny took meeting out of 'In Committee'

228. To note the decisions of the Planning Committee



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Cllr. M Cox summarised, and raised concerns re: Item 5, Section 106 monies and Cllr. Penny suggested that this should be discussed further at next Planning Committee meeting. The decisions were noted.

229. To note reports from members (for information only)

Cllr. Penny

December

18 December - Attended Forest of Dean District Council Carol Concert in Lydney

19 December - Attended Community carol singing in the town centre

23 December - Conducted TIC stocktake and Volunteering in the TIC

January

2- 8 January Working on first draft of the Town Council's Five Year Plan

7 January Site inspection re: defects at Bells Field

9 January - Meeting with Creative Play re Foxglove Way play equipment

13 January Meeting with Gloucestershire Highways Bells Field s278

13-14 January Preparation for, and facilitating Five Year Plan meeting

16 January Attended GAPTC audit and year end training course at Hignham

17 January Attended Bells Field defect follow up meeting and Afan Landscape meeting re Bells Maintenance

17 January Met with Sean Tadhunter, Coalway Junior School re working with the community

19 January Measuring fence posts at Bells Field

22 January Meeting with LRS, Breeden and Noble Foods re: HGV movements in Coleford

22 January Meeting with Ed O'Driscoll Ross on Wye Tourism Association/Ross TC re: Tourism Strategy

23 January Visited Gloucestershire College Cinderford site

25 January Supported Cllr Lusty with Australian Bush Fire fundraising, including interview with BBC Radio Gloucestershire and Dean Radio

Cllr. Penny also expressed concern on a report that Age Concern were closing its 'meals on wheels' services in Cinderford, services, and asked for this to be clarified, and taken up by the Town Council accordingly, as an agenda item

Cllr Kay

3 January Funeral: T Glastonbury.

8 January Community Safety Partnership.

14 January Ellwood School.

15 January TIC Volunteering.

17 January Meeting with Afan Landscapes

20 January Meeting Whitemead.

22 January TIC Volunteering.

23 January Visited Gloucestershire College Cinderford site

25 January Australian Bush Fire Appeal attendance

Cllr. Kay also reported on two forthcoming events: Twinning fundraiser quiz on 7 February, and 27 March: French Cuisine evening.

Cllr. Allaway Martin

January Various meetings with Brian Watkins, Highways, Glos. CC

22 January In house Risk assessment completed, with Cllr. Holloway

25 January Australian Bush Fire Appeal attendance



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Cllr. Barnham

25 January Australian Bush Fire Appeal attendance

Cllr. Barnham reported on her observations around town, and raised concerns about the absence of provision for young people, who she had observed hanging around town. Cllr. Penny invited Cllr. Barnham to meet/discuss further with him, to bring her up to date on Council activity re: young people, and links to organisations/schools.

Cllr. Barnham also raised concerns about dog-fouling, and this was noted as a concern, for council to monitor, but for District Council to enforce.

Cllr. Barnham provided an update re: Thurstans Rise Residents Association and it was noted, through the Police Liaison meetings, that they would be happy to attend a Resident's Association meeting.

Cllr. Brown.

Cllr. Brown reported on a successful fund-raising event held for Coleford Music festival (CMF), and another one scheduled for 27 March 2020.

Cllr. Brown also reported that re: promoting the town, through his contacts at the Dog House, they would be happy to share 50/50 costs, with two sided 'table takers'.

Cllr. S Cox

Cllr. S Cox reported on 'Walkers are Welcome' and that the application had now been submitted.

23 January Visited Gloucestershire College Cinderford site

Cllr. Cox reported on a useful, information visit, and opportunity to see their facilities.

25 January Australian Bush Fire Appeal attendance

Cllr. S Cox reported on a positive event, and felt that this had shown Coleford 'at its best' with the turnout and generosity shown.

Cllr. M Cox

Cllr. M Cox reported on a positive Police Liaison meeting, and that the new Inspector, and Sergeant were keen to forge links to the Town Council, and summarised their activities across the Parish, with burglaries on the increase, and the need to promote the Neighbourhood Alert Scheme.

21 January Emergency Plan Working Group

Cllr. M Cox reported that the Working Group were preparing an updated plan and were meeting again, to finalise this document, to submit to the next Public safety Committee meeting

23 January Visited Gloucestershire College Cinderford site

25 January Australian Bush Fire Appeal attendance

Cllr. M Cox provided an update on St Johns Church

January Attendance at Coleford Area Partnership meeting, reporting that the Strategic Plan is now out for consultation

Cllr. R Drury

Cllr. Drury provided an update on Evergreen Hall events

Cllr. Lusty

January TIC volunteering

25 January Australian Bush Fire Appeal attendance

Cllr. Lusty reported on a successful day, and a great team effort, although Cllr. Penny, on behalf of the Town Council offered thanks, and appreciation for Cllr. Lusty's initiative to organise the event, with a round of applause of appreciation



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Cllr. Simister

Cllr. Simister reported on a meeting scheduled for this Thursday, 30 January with the Bale Memorial Trust

Cllr. Simister on conversations with residents re: North Road development

Cllr. Simister reported on attending a Forest Health Forum meeting next week.

21 January Emergency Plan Working Group

Cllr. Simister also pleased to have noted the high profile article, promoting the Forest of Dean in the Saturday Telegraph Supplement

Cllr. Kay proposed a 15 minute extension

Proposed: Cllr. Kay

Seconded: Cllr. Penny

On being put to the vote it was unanimously agreed

230. To raise items for the next agenda

Cllr. Penny summarised items for agenda, as follows:

Section 106 issues for Planning Committee

Risk Assessment for Public Safety Committee

Communication Working Group to be scheduled.

231. To note the Clerks report

The Town Clerk reported on another busy month, including the preparation, and distribution of, Civic Dinner invitations, installation of defibrillator in the phone box next to Tuffhorn Inn, dog fouling signage being prepared for Bells Field (including enforcement warnings).

232. To note correspondence (for information only, see attached list)

Two items of correspondence from the public were referred to Public Safety Committee, and invitation to Forest of Dean District Council (FoDDC) Charity Event was offered to other Councillors, in light of the Mayor, and Deputy, both otherwise engaged. All other correspondence was noted.

In Committee

232. To agree the revised quotation for the new Milkwall play area and to set the timetable

Cllr. Penny summarised the revised quotes provided with two options and, after further discussion, and clarification, option 2 was proposed.

Proposed: Cllr. Kay

Seconded: Cllr. Simister

On being put to the vote it was unanimously agreed

Meeting ended at 9.10pm